

History Detectives

History Detectives GR Program Proposal

The History Detectives GR Committee is accepting proposals for the 2024 program, to take place on Saturday, January 20, 2024. You are invited to submit a program proposal if your area of research is centered on the greater West Michigan region and focuses on the history of its people, places, cultural practices, institutions, politics, businesses, and environment.

Parameters

Your program should be able to be shared with a diverse array of people and should be no longer than 45 minutes in length, including time for a Q&A period. History Detective programs are free and open to the public. History Detectives Grand Rapids accepts six programs per year to share with our audience on site at the Grand Rapids Public Library. Presentations are shared after our program each year via our YouTube channel.

Instructions

To be considered as a speaker, please fill out this form, download a copy, and email it to historydetectivesgr@gmail.com.

Presenter(s') Questionnaire

To ensure that we have all the information necessary to create marketing materials, as well as provide all the necessary audio/visual equipment that you need, we ask that you review the information below and provide complete answers.

Contact Information (for one or two presenters)

Presenter One:

- oName:
- oTitle (optional)
- oCompany (optional):
- oEmail Address:
- oCell phone number:

Presenter Two:

- oName:
- oTitle (optional)
- oCompany (optional):
- oEmail Address:
- oCell phone number:

Paragraph biography and JPEG headshot of presenter(s)

Attached ___ Sending Separately _____

**Please do not send your CV, but rather a one- to two-paragraph bio.*

Proposed program description:

Please provide a 250-word maximum description of what you will be speaking about and two-three key concepts/ideas/information pertinent to understanding the history and development of West Michigan the audience will walk away from the presentation with.

Attached _____ Sending Separately _____

Presentation

1. Do you have a PowerPoint or similar presentation to accompany your topic? **Yes** ___ **No** ___

**Please note when creating slides keep text large and avoid data heavy slides*

2. Are you able to provide our tech team a copy of your presentation ahead of time? **Yes** ___ **No** ___

3. Do you have the ability to provide History Detectives with a video recording of your presentation before the program day? (*History Detectives GR requires this content for loading to our online library after the event.*)

Yes ___ **No** ___

Social media handles (*if applicable*)

LinkedIn:

Facebook:

Instagram:

History Detectives follow-up

A member of the History Detectives Committee will follow up with you about the status of our proposal after July 31. If your program proposal fits within our programmatic offerings this year, you will be invited to brief phone call or meeting to go over your presentation and run-of-show for the day. Questions or concerns can be addressed to historydetectivesgr@gmail.com.